



# Communications Workers Of America

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## Record Of Informal Grievance Settlement

1. Grievant: \_\_\_\_\_
2. Date of Occurrence: \_\_\_\_\_
3. Date of informal meeting with Management: \_\_\_\_\_
4. Company Representative in attendance: \_\_\_\_\_
5. Union Representative in Attendance: \_\_\_\_\_
6. Issue and Article of Contract Involved: \_\_\_\_\_
7. Settlement: \_\_\_\_\_
  
8. Company Spokesperson: \_\_\_\_\_  

Printed NameSignature
9. Union Spokesperson: \_\_\_\_\_
10. \_\_\_\_\_

Date